

FIELD TRIP Policies, Procedures, and Releases

RELEASE OF LIABILITY:

I DO HEREBY GIVE CONSENT: for the organization listed in this agreement to participate in Winnie Palmer Nature Reserve at Saint Vincent College (WPNR) educational programming administered by the WPNR staff and volunteers and Saint Vincent College students.

I FULLY UNDERSTAND THAT: (a) the types of activities that the program involves, including physical activities, may involve risks or physical injury; (b) these risks and dangers may be caused by my own actions or inactions, the actions or inactions of others participating in the activity, or the conditions in which the activity takes place; (c) I am responsible for exercising good judgement and acting responsibly, and to obey all oral or written guidance, instructions, and warnings (including signage) given by WPNR.

By signing this form, I understand that the Winnie Palmer Nature Reserve and Saint Vincent College cannot safeguard against all such injuries and expressly agree to assume risk of and, to the fullest extent permitted by law, waive and release the Winnie Palmer Nature Reserve, its officer, directors, agents and employees from any claim of liability for personal injury and any other loss, damages or injury incurred by individuals participating in the activities during the program.

PHOTO RELEASE:

I DO HEREBY CONSENT AND AGREE: that Winnie Palmer Nature Reserve at Saint Vincent College (WPNR) and its employees, or agents have the right to take photographs, videotape, or digital recordings of the individuals from the organization indicated above and to use these in any and all media, now or hereafter known, and exclusively for the purpose of WPNR. I further consent that my name and identity may be revealed by descriptive text or commentary.

I DO HEREBY RELEASE to WPNR and employees all rights to exhibit this work in print and electronic form publicly or privately and to market and sell copies. I waive any rights, claims, or interest I may have to control the use of my identity or likeness in whatever media used. I UNDERSTAND that there will be no financial or other remuneration.

WPNR FIELD TRIP POLICIES:

- Students should each wear a nametag with their first name, large enough for instructors to see.
- Close-toed shoes and dress appropriate for the weather is encouraged—we will go outside regardless of the weather, unless unsafe due to a storm event, where the activities will then be adapted for indoor delivery.
- Students may not explore grounds or participate in programming unaccompanied.
- If a sibling of a student is going to participate in the field trip program, they must be included in your final number and paid for with the full payment. **Please no strollers during field trip programming.**
- Adult chaperones/teachers are responsible for supervision of student behavior and safety at all times while on WPNR property.
- There is no charge for adult chaperones, and you are required to bring at least **one adult chaperone per every 5 students.**
- Chaperones should limit their usage of cell phones so they can be present and engaged with the students during programming.

WPNR FIELD TRIP PROCEDURES:

Directions and Parking:

- Physical Address: 744 Walzer Way, Latrobe, Pennsylvania 15650
- WPNR main entrance is located off Route 981 North (directly across from the Dairy Queen). Turn onto Old Route 981 and then onto the WPNR main entrance driveway. Follow the split-rail fence to the Learning Center Barn parking lot.
- Bus parking is available in front of Learning Center Barn around the Garden Circle. Please pull in front of dumpster area.

Arrival Instructions:

- Please arrive 15 minutes before your scheduled program time to ensure the program begins promptly at 10:00 am.
- Students may be dropped off at the Learning Center Barn (LCB) front doors and lunches can be taken downstairs, to the lower level classroom or to the back patio via the outdoor walkway.
- Students may explore the exhibits on the upper level of the barn and use the restroom until the program start time.
- At 10:00 am, a staff member will do a welcome and introduction with the students while another staff member goes over additional information with the adult chaperones.

WPNR Learning Center Barn Information:

- There is a men's and a women's restroom on the lower level of the barn, as well as one single restroom on the main level.
- A water fountain is available on the lower level of the barn.
- A first aid kit is located at the Barn Owl Gift Corner on the main exhibit level.
- There is no refrigeration for lunches. Refrigeration can be provided for medications.

Winnie Palmer Nature Reserve programs and grounds are a learning laboratory for undergraduate students in science and education from Saint Vincent College. All professional, student, and volunteer staff have PA State Criminal Record and Child Abuse Clearances. Our undergraduate students are participating in a field learning experience as future teachers and leaders in science and education

– thank you for the opportunity to work with your group.